

**Role: Advocacy Officer**

**Location: We will strongly prefer candidates who can be based in our East London HQ**

**Salary: £26,500 rising to £28,000 upon successful completion of probation period**

**Contract: Permanent with 6 months' probation**

**Reports to: Director of Advocacy (based in Brussels)**

Humanists International is seeking a highly motivated and enthusiastic individual to join the advocacy team as an Advocacy Officer.

Humanists International's advocacy programme covers a broad range of international institutions: the United Nations, the African Commission on Human and Peoples' Rights, the Organisation for Security and Cooperation in Europe (OSCE), the Council of Europe, the EU and the Organisation of American States. It lobbies to promote its human rights concerns and humanist policies. Part of its success in this aim relies on having high-quality and professional research as a basis for its submissions, interventions and advocacy in general. It also relies on having an advocacy team that can communicate and lobby - across a wide range of institutions and cultural settings - in a clear, focused, convincing manner. The Advocacy Officer would be instrumental in contributing to these areas.

**The successful applicant will work under the management of Humanists International's Director of Advocacy and contribute to Humanists International's advocacy output via the following tasks:**

- Undertaking research tasks on relevant topics and providing briefing notes for the Director of Advocacy.
- Drafting written statements and submissions for the United Nations, Council of Europe, OSCE, African Commission, OAS, and any other relevant institutions.
- Analysing and summarising legal / official documents.
- Liaising with Humanists International members to use their knowledge and experience to feed into research and output.
- Preparing advocacy briefings for submission on human rights cases and country situations.
- Representing and speak on behalf of Humanists International at international conferences and bilaterals meetings.
- Preparing presentations (often with the use of powerpoint).
- Undertaking administrative tasks to support the Director of Advocacy in her work.

## **Person specification:**

### Essential

- Excellent understanding of, interest in, and demonstrable commitment to human rights and equality issues - particularly in the areas of freedom of religion or belief, freedom of expression, the rights of women, the rights of the child, and the rights of LGBTI people.
- Good knowledge and background in international human rights law, international law, ethics or global justice.
- Experience in the area of advocacy and/or research.
- Familiarity (academic and/or practical) with the international human rights systems.
- Good research, analytical and drafting skills.
- Good writing skills and an excellent command of English.
- Well-organised, efficient and able to work independently.
- A clear and convincing communicator.

### Desired:

- Excellent understanding of, and sympathy with, the philosophy and policies of Humanists International.
- A good knowledge of other international NGOs and their role and scope.
- Knowledge of other languages (especially French, Spanish or Arabic) would be an asset, and the ability to undertake translation tasks.
- Prepared to travel, and do so alone.

**Completed application forms should be submitted to [office@humanists.international](mailto:office@humanists.international) by 10am on Monday 3rd February 2020. Successful shortlisted candidates will be notified by Tuesday 4th February 2020. Interviews are currently scheduled to take place in our East London HQ on Wednesday 12th February 2020.**

## **Humanists International: The organisation and its advocacy work**

Humanists International is the global representative body of the humanist movement, uniting a diversity of non-religious organisations and individuals. Founded in Amsterdam in 1952, our vision is a world in which human rights are respected and everyone is able to live a life of dignity. We work to build and represent the global Humanist movement that defends human rights and promotes Humanist values worldwide.

Headquartered in London, United Kingdom, Humanists International is an international non-governmental organisation (NGO) with representation on various United Nations committees and other international bodies. We seek to influence international policy through representation and information, to build the humanist network, and let the world know about the worldview of Humanism.

As part of these aims, we undertake advocacy activities that will contribute to influencing decision-makers, increasing publicity and representing and engaging with current members and appealing to potential members.

We focus on human rights, and particularly those that are threatened, abused or undermined by harmful traditional, cultural and religious practices. Currently this means we mainly focus on freedom of expression, freedom of religion or belief, cultural rights, the rights of women, LGBTI rights and the rights of the child. As well as speaking out of forms of discrimination based on race or nationality.

Humanists International's Director of Advocacy manages the advocacy work of the organisation and is based in the demens.nu office in Brussels.